

Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon

REQUEST FOR QUOTATION

REPRESENTATION EXPENSE - MEALS AND COMMEMORATIVE (RESEARCH SERVICES)

Purchase Request No. 2024-01-0138
Approved Budget for the Contract: # 280,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of Representation Expense — Meals and Commemorative (Research Services) to apply the sum of Two Hundred Eighty Thousand Pesos Only (\text{Le 280,000.00}) inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

•	Unit	ITEM/S DESCRIPTION		
1	lot	Representation Expense		
		a. REPDI Representation Expense (Meals/Commemorative)		
		b. ORS Representation Expense (Meals/Commemorative)		

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement2021@gmail.com

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519



Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY

Lucban, Quezon

REQUEST FOR QUOTATION

Office/Er	nd-User:		Research Services	Date:		
	ANY NAM	E:	PR No.:	2024-01-0138		
ADDRE						
TEL. N	O./FAX N	0. :		TIN No.:		
ater than _	Please qu	ote your lov	west price on the item(s) listed below, subject to the Terms & Conditions stated of in the return envelope attached herewith to the terms.	f below and submit your quotation duly sign Procurement office.	ed by your representative not	
1. All en 2. Deliv. Adminis delivery 3. Warr (1) one 4. Price 5. Supp Certifica Procurer 6. Bidde 7. Pleas	ery period w tratitive pen without vall anty shall be year for Equi validity sha liers require ete of Tax, M ment Office ers shall sub- te indicate ti	e typewritt dithin alties to Se d reason. e for a mini ipment fron Il be for a p d to submit dayor'sPern upon subm mit comple ne brand fo	ten or legibility written. upon conforme of the approved Purchase Order (P.O). c. 69 of the Revised IRR-RA 1984 shall be imposed for non- mum of three (3) months for Supplies & Materials; in date of acceptance by the end-user. eriod of sixty (60) calendar days. updated documents yearly such as G-EPS Resgistration, nit, DTI, Bank Name/Account and Branch for evaluation of the ission of the quotation. te specifications showing products certification, if applicable. r each items being offered. If or this procurement is PHP 280,000.00.		MARIDEL C. ZABELLA Head, Procurement Office	
Item #	Qty.	Unit	ITEM/S DESCRIPTION Representation Expense	Unit Pri	ce Total Cost	
	of Fund:		a. REPDI Representation Expense (Meals/Commemorative) b. ORS Representation Expense (Meals/Commemorative)	Warranty: Price Validity		
			ed your Genaral Conditions, We quote you on the item(s) at prices note above. If the ionditions specified by SLSU Procurement Office.	Printed Name/Signature/Da		
AFA-PRC	-1.02 F2,	REV. 4				